**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the virtual meeting of Foulness Island Parish Council held on Wednesday 14th October, 2020, at 7.00 p.m.

Present: Councillors G. Bickford (Vice Chair), F. Giles, A. Holyland and E. Pitts (Chair).

In attendance: N. Uden (QinetiQ), J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open/
3. **To receive notification from any persons present of intent to record the meeting.**
4. The Clerk advised that he would be recording the meeting.
5. **To receive apologies for absence.**
6. Apologies for absence were received from County Councillor Mike Steptoe.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 9th September, 2020.**
10. Proposed Councillor Pitts, seconded Councillor Bickford that the minutes of the full Council meeting held on 9th September 2020 be signed as a correct record. Carried unanimously.
11. **To receive a report from the District and County Councillors for the area on any matters of interest.**
12. No District or County Councillors were present at the meeting.
13. **Financial Matters**
14. Proposed Councillor Giles, Seconded Councillor Holyland that the Bank Reconciliation as at 30th September 2020 be approved. Carried unanimously.
15. Proposed Councillor Bickford, seconded Councillor Holyland that the Accounts for the six months to 30th September 2020 be approved. Carried unanimously.
16. Proposed Councillor Pitts, seconded Councillor Giles that the Payment requests for September/October 2020 be approved. Carried unanimously.
17. There were no Receipts for September/October 2020.
18. **Bank Transfers**
19. Proposed Councillor Pitts, seconded Councillor Bickford that the agreement made at a previous meeting and not minuted that, in view of the ongoing situation regarding Covid-19, the Clerk has the authority to make agreed internet banking payments without a Councillor verifying the payment online be confirmed and minuted accordingly. Carried unanimously.
20. **Essex & Herts Air Ambulance**
21. Proposed Councillor Giles, seconded Councillor Bickford that a donation be made to Essex & Herts Air Ambulance in the amount of £75.00.and to agree the action to be taken. It was noted that this donation was made under the powers granted by Section 137 of the Local Government Act 1972.
22. **Telephone Boxes**
23. The Clerk reported that he had signed the contract with BT regarding the adoption of the two telephone boxes by the Parish Council. He had been advised that BT would be arranging the removal of the telephony equipment following which the boxes would become the property of the Parish Council
24. The maintenance programme required in respect of the telephone boxes was discussed. Councillor Holyland offered to maintain the box in Church End and Councillor Giles offered to maintain the box in Courts End. Both these offers were gratefully received. It was noted that the boxes would be maintained in their BT colours.
25. It was agreed that the ideal use for these boxes would be to hold defibrillators and the Clerk would investigate this and report back to the next meeting.
26. **County Councillor Locality Fund**
27. Proposed Councillor Pitts, seconded Councillor Giles that the Clerk would apply to the County Councillor for funding in respect of two defibrillators. Carried unanimously.
28. **Car Parking on the Island**
29. The Clerk reported on the latest information from DIO regarding car parking on the Island. It was noted that the Clerk had met with QinetiQ’s new Project Manager who had intimated that the Parish Council agreed with the DIO proposals. The Clerk had informed him that the Parish Council had raised concerns but would not formally approve any proposals until parishioners had been consulted.
30. **Clerk’s Report**
31. The Clerk reported that he was collecting Parish Council records from various sources and this matter was ongoing.
32. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
33. No parishioners were present at the meeting.
34. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
35. No information was exchanged.

Meeting closed 19.25 hrs.

Next meeting 11th November 2020

Issued 16th October 2020